

# Official DA Photo and Command Photo Information

## LOCATIONS

Huntsville - Redstone Arsenal - 256-876-2133  
Birmingham - Airport Air National Guard - Mark Owen - 205-714-2319 or 205-714-2531  
Dothan/Enterprise - Fort Rucker - 334-255-2620  
Anniston - Anniston Army Depot - 256-741-5673  
Mobile - US Army Corp. of Engineers - 251-690-2647  
Anniston - Ft. McClellan - Steve McLendon - 256-847-4458 (4-digit 4458)  
Montgomery - JFHQ Alabama Guard - David Arnold - 334-213-7535 (4-digit 7535)

## IMPORTANT!

When using the Montgomery and Ft. McClellan Labs, go to <http://www.vios.army.mil> to register for photos. Select "ALABAMA ARNG" when prompted.  
When Prompted for the "Type of Photography" on the drop-down menu, Select: DA PHOTO if you want to use the Montgomery Photo Lab - Or - HEAD AND SHOULDERS if you want to use the Ft. McClellan Photo Lab.

Here is why: Montgomery and Ft. McClellan share a VIOS site. The Ft. McClellan photographer uses the "Built-in Calendar" called "Head & Shoulders". The Montgomery photographer uses the "Built-in Calendar" called "DA Photo".

When you arrive for your appointment, you will receive the photo of your choice.

## FAQ's

- **Who needs an official DA Photo?**

**For the Regular Army: Officers 1LT and above, All W-2 and above, all E-6's and above.**

**For the Guard and Reserves: All Officers, All Warrant Officers, and all E-6's and above.**

- **How long is my photo good for? General Officers 3 Years All others 5 Years**

**(You need a new photo ONLY if promoted or have received an Army Commendation Medal since your last photo...AR 640-30)**

- **I changed units and have a new unit patch and/or crest. Am I authorized to; or required to, get a new Photo?**

**NO and NO.** (You need a new photo ONLY if you have been promoted or have received an Army Commendation Medal since your last photo)

- **Why can't I login to VIOS? Go to AKO and reset your password and try again.**

- **Will I receive a hardcopy of my DA Photo? Only Army Reservists in a TPU Unit will receive a hardcopy.**

**All Alabama Army National Guard - Your existing DA Photo on file in IPERMS/DAPMIS will be used for all promotion and retention boards, and AGR job announcements. All ARNG Boards are "Electronic Boards".**

- **How do I view or approve my DA Photo? Go to..**

**<https://www.isdrad16.army.mil/dapmis/ImageAcceptProlog.do>**

Have VIOS questions? Need to report errors or recommendations? - SGM Williams - david.alan.williams@us.army.mil 334-558-2008  
References: AR 640-30 dtd. 18 Sep 08

## Montgomery and Ft. McClellan DA Photo Instructions

- \* I understand that I must make an appointment to be photographed and arrive on time.
- \* I understand that I don't need to arrive too early as the photographer will be assisting another Soldier.
- \* I understand that if I arrive early, I will avoid congesting the hallways and foyers near the photo lab. I understand that there is a break area outside the Drill Hall.
- \* I understand that if I must cancel my photo with the Lab, I will email [david.t.arnold@us.army.mil](mailto:david.t.arnold@us.army.mil) and [david.alan.williams@us.army.mil](mailto:david.alan.williams@us.army.mil) and [steve.mclendon@us.army.mil](mailto:steve.mclendon@us.army.mil) at the earliest possible time.
- \* I understand that the ASU Dress Blue Uniform cannot be worn for a DA Photo until the 4th Quarter of FY 2009.
- \* I understand that I must report to the photographic facility dressed in a properly fitted and pressed Class A Army Green Service uniform.
- \* I understand that the photo is a ¾ length shot and I must wear the COMPLETE uniform.
- \* I understand that I must wear basic branch insignia, all permanently authorized awards, decorations, combat and special skill badges and tabs. If affiliated, regimental insignia will be worn. The shoulder sleeve insignia (patch) and distinctive unit insignia (crests) will be worn.
- \* I understand that LEADERSHIP TABS cannot be worn for a DA Photo.
- \* I understand that DOD has a zero tolerance policy DODI 5040.05 on altering photographs and must be strictly enforced. I understand that the Photographer CANNOT alter the image in any way as to misrepresent the actual image.
- \* I understand that the Photographers will not alter the photograph, to include adding new rank, ribbons, stars or erasing waistlines or wrinkles by using photo imaging software such as cloning or healing tools.
- \* I understand that DOD must take active measures ensure the accuracy and integrity of all official DA photographs and a digital copy WILL NOT be issued to the Soldier.
- \* I will ensure that my uniforms and authorized permanent accessories, decorations, and insignia are worn per AR 670-1.
- \* I understand that I MUST bring my CAC Card. I understand that the name on the photograph must match the name on the common access card (CAC).
- \* I understand that DA photographs will only be taken at approved DOD facilities.
- \* I understand that the Photographer, other Soldiers or anyone providing assistance to me while taking the official photograph will not stuff, clip, or otherwise change or alter the appearance of the uniform to make it fit properly.
- \* I understand that the Photographer will not provide any part of the uniform i.e. shirts, crests, ribbons.

References - AR 640-30 dtd. 18 Sep 08 MILPER Message #05-206 dtd. 8/15/05 <http://doim.army.mil/viweb/milphotos.html>

### Driving Directions to the Montgomery Lab:

From Birmingham or Mobile:

1. Take **I-65 Toward Montgomery**
  2. Take exit #173/NORTH BLVD onto NORTH BLVD(AL-152 E) - go **3.9** mi
  3. Continue to follow **AL-152 E** - go **0.7** mi
  4. Turn Right on **COLISEUM BLVD** - go **1.3** mi
  5. Turn Left on **CONGRESSMAN WILLIAM L DICKINSON DR** - go **0.3** mi
  6. Arrive at 1750 **CONGRESSMAN WILLIAM L DICKINSON DR**, MONTGOMERY, on the Right
- Enter the Main Gate:  
Turn left and drive in FRONT of Fort George C. Wallace.  
Continue around the side of the building.  
Enter the glass double doors near the Two Antenna Towers.  
Photo Lab is office directly in front of you as you enter the double doors.

### Driving Directions to the Ft. McClellan Lab:

From Birmingham:

1. Take I-20E toward Atlanta
2. Take exit #185/OXFORD/ANNISTON - go **0.2** mi
3. Turn Left on **AL-21 N** - go **0.5** mi
4. Continue on **US-431 N** - go **4.7** mi
5. Continue on **MCCLELLAN BLVD/JACKSONVILLE STATE UNIVERSITY HWY** - go **3.3** mi
6. Bear Right on JACKSONVILLE STATE UNIVERSITY HWY(AL-21 N) - go **0.1** mi
7. Continue to follow **AL-21 N** - go **0.6** mi
8. Bear Right into Galloway Gate - Alabama National Guard TNG center
9. After entering gate, turn right and bear left around the parade field.
10. Turn Right a stop sign.
11. Building 2291 is on your left about 300-500 ft.